



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 SCHOOLS DIVISION OF BATANGAS

12 Feb 2026

**DIVISION MEMEORANDUM**  
**No.099s. 2026**

**ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK DURING  
 THE CONDUCT OF THE 2026 REGIONAL ATHLETIC MEET**

TO: Assistant Schools Division Superintendents  
 Chief -Curriculum Implementation Division (CID)  
 Chief-School Governance and operation Division (SGOD)  
 Public Schools District Supervisors  
 School Heads  
 All Others Concerned

1. In reference to Regional Memorandum NO. 94 s. 2026, through the School Governance and Operations Division (SGOD) – Learner Rights and Protection Office (LPRO) to establish a learner rights and protection help desk in the billeting area – San Antonio Elementary School, San Pascual Sub Office during the conduct of the 2026 RAAM from March 5 to 14, 2026.

2. This aims to

- a. Conduct consultation and coordination with the RO-LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
- b. Conduct psychological first aid;
- c. Provide immediate response to reported LRP incidents;
- d. Provide 4Rs of child protection (recognize, record, report, and refer);
- e. Conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
- f. Provide report to the regional office on the LRP incidents handled;
- g. Close coordination with the local government unit, including other relevant agencies for referral purposes through the billeting school’s Child Protection Committee.

3. The composition of the LRP Help Desk Committee is listed below and shall attend the orientation on February 23, 2026 at 2:00pm via MS TEAMS. The meeting link will be sent via LRP Focal Bats Province group chat.

| Name                                     | Office / School | Position    |
|--|-----------------|-------------|
| Rosemarie J. Gonzales<br>(Div LRP Focal) | SDO             | Chairperson |



**Address:** Provincial Sports Complex, Bolbok, 4200 Batangas City  
**Telephone:**(043)722-1840 / 722-1796  
**Email Address:** deped.batangas@deped.gov.ph  
**Website:** www.depedbatangas.com



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|   |                |                  |
|---|----------------|------------------|
| Leonisa B. Mercado<br>(RGC & LRP Specialist)    | Taysan SHS     | Vice Chairperson |
| Marian C. De Mesa<br>(RGC & LRP Specialist)     | Balayan SHS    | Member           |
| Mylyn E. Obrador (PIII<br>Sub Office LRP Focal) | Sto. Niño ES   | Member           |
| Clarissa B. Peniz (PI<br>Sub Office LRP Focal)  | Ilat NHS       | Member           |
| Emily T. Enriquez- TIII<br>- School LRP Focal   | San Antonio ES | Member           |

4. The Committee shall visit the billeting area in advance to set up the designated desk and install all necessary materials and equipment required for the activity.
5. This memorandum also serves as the authority to travel of the school personnel participants and SDO personnel participant.
6. Travel Expenses of school personnel shall be charged to respective School MOOE / local funds while the SDO personnel shall be charged to Division MOOE subject to usual accounting and auditing procedures.
7. For queries and clarifications, feel free to contact and send email to [lrpbatsprov@gmail.com](mailto:lrpbatsprov@gmail.com).
8. For Immediate dissemination of and compliance with this Memorandum is desired.

**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

Encl.:

N / A

Reference:

Regional Memorandum NO. 94 s. 2026

To be indicated in the Perpetual Index  
under the following subject:

Issuances  
Division Memorandum

RJG/ ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION DESK DURING THE CONDUCT OF THE 2026  
REGIONAL ATHLETIC MEET/R2-149400/2-12-2026



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
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DepEd-Division  
of Batangas

ICT SECTION

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By: ICT HJ

ESSD-RM-2026-94

04 February 2026

Regional Memorandum  
No. 94, s. 2025

## ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION HELP DESK DURING THE CONDUCT OF THE 2026 REGIONAL ATHLETIC ASSOCIATION MEET

To: **Schools Division Superintendents**  
**All Others Concerned**

1. In reference to DepEd Memorandum OUOPS-2025-11-00521<sup>1</sup>, this Office, through the Education Support Services Division, directs the 25 Schools Division Offices to establish a learner rights and protection help desk in their respective billeting quarters during the conduct of the 2026 RAAM and shall be composed of the following:
  - a. **Chairperson** – Division LRP Focal (Permanent or Alternate)
  - b. **Vice-Chairperson** – Registered Guidance Counselor/Designate (Designate should be LRP Specialist)
  - c. **Members** – Composed of DepEd personnel who has undergone LRP Specialization Course (Number of members shall be with the discretion of the Schools Division Offices)
  
2. The aims to:
  - a. Conduct consultation and coordination with the RO-LRPD, appropriate school governance level, and concerned stakeholders to ensure safety and protection of participating learners;
  - b. Conduct psychological first aid;
  - c. Provide immediate response to reported LRP incidents;
  - d. Provide 4R's of child protection (recognize, record, report, and refer);
  - e. Conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
  - f. Provide report to the RO-LRPD on the LRP incidents handled
  - g. Close coordination with the local government unit, including other relevant agencies for referral purposes through the billeting school's Child Protection Committee.

<sup>1</sup> Establishment of the Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports Events

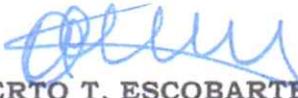


Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085

3. The Division Learner Rights and Protection Focal Personnel shall ensure the compliance of the following:
  - a. Submission of the List of the Division LRP Help Desk Committee with a signed confidentiality waiver to the Regional LRP Help Desk Committee during the monitoring date (see attached proposed monitoring date and template of confidentiality waiver);
  - b. Pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians including the roles and responsibilities in ensuring the protection of the learner-athletes.
  - c. The Division LRP Help Desk Committee Chairperson/Co-Chairperson shall have access to the online reporting link of issues and concerns relative to LRP. The link will be given through email.
  - d. The Division LRP focal person shall submit and upload an activity documentation report relative to the conduct of the activity on or before **April 30, 2026**.
  - e. The aforementioned details needing for compliance can be uploaded and accessed through this link: <https://tinyurl.com/2026-RAAM-LRP>.
4. In this regard, all chairperson, vice-chairperson, and members of the committee shall attend the orientation on **February 23, 2026**, at **2:00 pm**, **via MS Teams**. The meeting link will be sent through email.
5. For queries or concerns, kindly contact ESSD-LRPD via email at [learnershelpline.calabarzon@deped.gov.ph](mailto:learnershelpline.calabarzon@deped.gov.ph).
6. Immediate dissemination and compliance with this Memorandum are highly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

**Annex A: Tentative Schedule of Activities Involving LRP Desk Committee**

| <b>DATE</b>    | <b>ACTIVITY</b>                   | <b>MONITORING OFFICIAL</b> |
|----------------|-----------------------------------|----------------------------|
| March 5, 2026  | Refresher Course                  |                            |
| March 6, 2026  | Solidarity Meeting                |                            |
| March 7, 2026  | Opening Program and Mayor's Night |                            |
| March 8, 2026  |                                   |                            |
| March 9, 2026  | Monitoring of SDO's LRP Desk      | RO LRP Desk Committee      |
| March 10, 2026 | Monitoring of SDO's LRP Desk      |                            |
| March 11, 2026 | Monitoring of SDO's LRP Desk      |                            |
| March 12, 2026 | Monitoring of SDO's LRP Desk      |                            |
| March 13, 2026 | Monitoring of SDO's LRP Desk      |                            |
| March 14, 2026 | Awarding and Closing Ceremony     |                            |